

## DOER Intern Information Form

<b>Name of Supervisor:</b>	Eric Friedman
<b>Supervisor Title:</b>	Director, Leading by Example Program
<b>Program Area:</b>	Leading by Example Program (within Green Communities Division)
<b>Phone:</b>	617-626-1034
<b>Email:</b>	<a href="mailto:eric.friedman@state.ma.us">eric.friedman@state.ma.us</a>
<b>Intern Projects, Tasks, Roles, Responsibilities:</b>	<p>The Leading by Example (LBE) Program works on an array of programs, policies, and projects related to oversight of sustainability efforts across all of state government operations and services. From energy efficiency retrofits at prisons and state hospitals, renewable energy installations at state colleges and universities, development of policies and guidance related to alternative transportation options for state fleets and green building standards for state buildings, the LBE Program works with hundreds of state facilities and personnel to make sure that state government is leading the way when it comes to meeting energy and greenhouse gas emission reduction targets.</p> <p>Interns with LBE will work on a variety of efforts related to technology research, data analysis, outreach to state agencies, and support for development and implementation of clean energy and sustainability projects and programs at state facilities.</p>
<b>Minimum hours/week required:</b>	Minimum 15 hours per week, prefer minimum of 30 hours in summer
<b>Internship Dates (if ongoing, just say ongoing):</b>	Ongoing
<b>Skills required/preferred:</b>	Inter-personal communication, ability to write well, experience with excel preferred, some knowledge of energy and climate issues preferred, desire to work in a team atmosphere but ability to work independently
<b>Salary (if none, please say none):</b>	none
<b>Other Information:</b>	go to program website for more information: <a href="http://www.mass.gov/eea/leadingbyexample">http://www.mass.gov/eea/leadingbyexample</a>
<b>How to Apply:</b>	Send brief cover letter and resume to: <a href="mailto:eric.friedman@state.ma.us">eric.friedman@state.ma.us</a>